

## **Human Resources Committee Agenda**

**\*REVISED 3/14/14**

**Jefferson County Courthouse**

**311 S Center Ave, Room 112**

**Jefferson, WI 53549**

**March 18, 2014 @ 8:30 a.m.**

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary;  
Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of March 5, 2014 minutes
7. Communications
8. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request
9. Reconvene into open session for consideration and possible action regarding items discussed in closed session and other agenda items
10. Quarterly Retirement recognitions
11. Monthly Financial Report
12. Consideration to increase hours to full-time status for the Dementia Care Specialist
13. **\*Consideration to create a full-time Community Resource Coordinator – Wraparound position in Human Services**
14. Consideration to restructure functions in the Parks Department and increase the vacant Program Assistant hours to full-time and reduce the full-time Administrative Assistant I position to .6 FTE
15. Discussion of wage progression for Occasional Part-time Breastfeeding Peer Counselors at the Health Department
16. Consideration to amend HR0360, Hours of Work, to increase the Field Training Officer pay for Communication Operators
17. Consideration of wages and benefits for sworn, non-represented staff of Sergeants, Captains, Chief Deputy and Sheriff
18. Set next meeting date and agenda
19. Adjournment

**Next scheduled meeting: April 15, 2014 @ 8:30am.**

The Committee may discuss and/or take action on any item specifically listed on the agenda

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.**